



At the foot of Pikes Peak

Manitou Springs Chamber of Commerce & Visitors Bureau

"Members working together to promote a partnership among culture, tourism, and community"

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Leslie Lewis Executive Director
Events Coordinator □ Floyd O'Neil

**Manitou Springs Colorado Wine Festival
June 5th, 2010
Memorial Park – NEW START TIME 11:00 AM**

We are planning the 8th Annual Colorado Wine Festival in Manitou Springs. We expect to have at least 25 Wineries again this year. The wine festival attracts approximately 3000 people for the day. We will be in the larger location so we are hoping to increase the attendance and have those in attendance stay longer!

The Event date this year is **Saturday, June 5th**. The Festival will run from 11:00am until 6:00pm with the gates closing at 5:00pm for wine tastings Setup will begin at 8:30am and we ask that all vendors be finished setting up by 10:30am. Booth spaces will be marked out but not assigned. We will be keeping all of the food vendors in one general location and be setting up a large tent with tables and chairs so attendees will have a nice place to sit, enjoy the wine tasting, meals and entertainment. You will be able to choose your location on a first come basis. Booth fees remain the same as last year, \$75.00. If you are a food vendor you must comply with County Health Department requirements.

Please note if you are required to collect sales tax, that we are now required to collect local taxes at the end of the event! You must keep track of your gross sales and submit the taxes to the Chamber of Commerce at the end of the event. Chamber staff will be coming to your booth to collect the taxes. The local tax rate is 8.8% and breaks out as follows:

State	2.9%
City of Manitou Springs	3.9%
El Paso County	1.0%
RTA	1.0%

Please remember that parking is very limited and we need to leave spaces for your customers. We ask that you unload promptly and move your vehicle. We are arranging for parking in a neighboring business lot. We will create a "Loading Zone" again this year so that festival attendees can easily purchase your products and load it in their vehicles.

If you have any questions contact Floyd O'Neil @ 719 685-5089. We look forward to your participation this year.

Yes, we want to participate in the 2010 Colorado Wine Festival: Yes _____

Vendor _____

Date: _____

_____ email: _____

Check for \$75.00 enclosed: Yes _____

Payable to The Manitou Springs Chamber of Commerce